

# BASTROP CHRISTIAN HOMESCHOOL ASSOCIATION



## HANDBOOK & APPLICATION

Dearest BCHA Families:

BCHA exists to come alongside local homeschooling families and support them with Christ-like love, in those endeavors. Our heart is for family ministry: encouraging husband and wives, dads and moms and other caregivers to seek the Lord, cling to Him, and courageously RAISE UP those they are charged with to honor God and uphold our communities. We ARE, regardless of how much or little we invest, positive or negative, growing the next generation.

In His Service and Yours,

BCHA Board Members

**PARENTS AND STUDENTS: Please familiarize yourself with the entire BCHA Handbook. You can use it as a reference as well.**

## BCHA STATEMENT OF FAITH

*The Bastrop Christian Home-school Association (BCHA) and its Co-op(s) seek to glorify God in all that we do. BCHA operates under the following Statement of Faith. Members are asked to read and sign an agreement to abide by the BCHA Statement of Faith on the BCHA Membership form.*

- **We believe** the Bible to be the inspired Word of God, the final authority of faith and life, without error both in doctrine and historical details, and that all true knowledge is consistent within its revelation.
- **We believe** that there is one self-existent God who has always been and will always be, manifest in three persons (Father, Son and Holy Spirit) and that knowing him truly is the foundation of all knowledge, wisdom and understanding.
- **We believe** that Jesus Christ is the Son of God manifest in the Flesh, born of a virgin, that He is the Savior of mankind through His death on the cross, that He rose from the dead and ascended to God, and that He will return again and will raise those who have believed in Him to reign with Him in power and glory throughout all eternity.
- **We believe** in the brotherhood of all believers who, through faith, have received the salvation provided by God's grace through the death of Jesus Christ.
- **We believe** that God has ordained the institutions of marriage and family. In His infinite wisdom, He has created us as male or female and has a purpose for each of us. While not all are called to marriage, God our Father has created marriage to be the exclusive union between one man and one woman through which believers are called to love, encourage, and serve one another. Our conduct should reflect this design.
- **We believe** that, from conception, all children belong to God, who has given the responsibility and authority for their education to their parents, and that it is their responsibility to protect this parental right.

# BCHA MEMBERSHIP

## BENEFITS

- Borrowing Curricula
  - Educational Fairs
  - End-of-the Year Talent Show
  - Field trips
  - Graduation
  - Mom Nights Out
  - Support and Encouragement on our Social Media Page
  - Music Recitals
  - Open House
  - Winter Formal (12+) Discount
  - Student ID's
  - Google Apps for Education
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- BCHA is also the parent organization of the Bastrop Independent Christian Co-op (BICC), which meets on Fridays at Cedar Valley Baptist Church in Elgin, Texas. Membership in BCHA does not necessarily guarantee membership in BICC. There is an additional process for becoming a BICC family, including application, fee, and interview.

## GENERAL REQUIREMENTS

- Fill out BCHA Membership Form and pay registration fee
- Read the BCHA Statement of Faith
- Read the BCHA Guidelines
- Read the BCHA By-Laws
- Sign Signature and Liability Page, both parents and high school students

## COSTS

- BCHA Registration - a one-time, non-refundable registration fee of \$25.00 is due with your application. This non-refundable fee helps to cover items such as building rental for activities outside of Co-op; graduation, winter formal, talent show, educational fairs, curriculum available to borrow, etc.
- Other activities such as field trips and the winter formal will have some additional costs.
- If paying by check, make it out to BCHA. If paying via PayPal, please add \$1 for their processing fee and send it to [treasury@bcha.cc](mailto:treasury@bcha.cc).

## FIELD TRIPS

- Field Trips will be organized by the Activities Team ([activities@bcha.cc](mailto:activities@bcha.cc)). If you have a field trip idea or are interested in organizing one, please contact them.

## GOOGLE INFORMATION

- As a BCHA member, you have access to the Google Suite Apps for Education using your BCHA gmail.
- All BCHA members will be given a Google Apps for Education account and will be added to the [bcha@bcha.cc](mailto:bcha@bcha.cc) group to assure communication between Board and members. Personal email accounts can also be added to the group but will not grant access to BCHA-BICC internal files.
- Notices for upcoming events will go to your BCHA gmail.
  - We try hard not to clutter up your BCHA gmail, but if you have an activity or event that lines up with our philosophy that you'd really like to share with everyone, let us know and we'll get it out.
- Important Email Addresses:
  - General Information and Outreach: [info@bcha.cc](mailto:info@bcha.cc)
  - Board Members: [board@bcha.cc](mailto:board@bcha.cc)
  - Distribute to all BCHA Members: [bcha@bcha.cc](mailto:bcha@bcha.cc) (e.g. upcoming field trip or homeschool day information)
  - For Activity Suggestions and Questions: [activities@bcha.cc](mailto:activities@bcha.cc)
- The BCHA Google Drive will have copies of the BCHA Handbook and BCHA member roster.

## BCHA GUIDELINES

### BOUNDARIES

For dress and behavior to be a non-issue, students should be...

- Familiar with and respectful of the BCHA rules and guidelines.
- Encouraged to work diligently at maintaining appropriateness at all times.
- Trusted to exercise good judgment, knowing an adult will step in if necessary.

### DRESS

To ensure clothing is appropriate, modest, and non-distracting...

- Garments should be modest, not revealing undergarments, at least to mid-thigh in length, not revealing the chest or midriff, having at least a two-inch shoulder, and without offensive content.
- Anyone in violation of the dress code will be asked to wear a cover or sent home to change.
- Any disagreements over the acceptability of a garment will be settled by the Executive Director.

### BEHAVIOR

To ensure that conduct is appropriate, respectful, and helpful...

- All members are expected to treat one another and the facilities respectfully.
- Members are not to bring weapons, drugs, alcohol, tobacco, or pornography to BCHA events under any circumstances. Prescription drugs should remain with the parent only.
- Failure to comply with the above rules or the spirit thereof will lead to disciplinary measures at the discretion of the BCHA-BICC Board.
- Any disagreements over the acceptability of a member's behavior will be settled by the Executive Director.

## LANGUAGE

To ensure that speech is appropriate, clean, and thoughtful...

- At no time are members to use inappropriate, degrading, disrespectful, or bullying language.
- Failure to comply with the above rules or the spirit thereof will lead to disciplinary measures at the discretion of the BCHA-BICC Board.
- Any disagreements over the acceptability of a member's language will be settled by the Executive Director.

## DISCIPLINE

- The adult identifying misbehavior will talk with the parent(s) about misbehavior.
- Any disagreements over the acceptability of a member's dress, behavior, and/or language, will be settled by the Executive Director.
- Recorded Offenses due to behavior or any lack of adherence to Guidelines:
  - **1st Offense:** Parent notified by end of day.
  - **2nd Offense:** Parent notified immediately; student suspended for that day from BCHA-sponsored activity.
  - **3rd Offense:** Parent notified immediately; student expelled for the remainder of the school year from BCHA-sponsored activities.
  - **Zero Tolerance:** Any dress, behavior, or language offense that the BCHA-BICC Board deems worthy of the **3rd Offense** policy.

## ATTENDANCE AT BCHA-SPONSORED EVENTS

- Do Not attend BCHA-sponsored events if anyone living in the home has had any of the following symptoms within the last 24 hours:
  - Temperature  $\geq 100^{\circ}\text{F}$ ,
  - Vomiting,
  - Diarrhea, and/or
  - Yellow or white mucus
- Child showing signs of contagious sickness will be escorted to his/her parent
- Lice: Children undergoing lice treatment may NOT attend Co-op.
- COVID-19 Waivers will be required for attending any indoor activities during the 2021-2022 school year.

## BUILDING CLEAN-UP

**Any building we utilize will be returned as good or cleaner than we found it!**

- Clean up after yourselves.
- Check that no possessions are left behind.
- Property damage will be the sole financial responsibility of the parent(s) whose child caused such damage.

# Bastrop Christian Homeschool Association By-Laws

## MEMBERSHIP

- BCHA members are families who:
  - Complete a BCHA membership application
  - Pay annual dues
  - Abide by the BCHA Statement of Faith
  - Abide by the BCHA Guidelines
- BCHA members benefit from a variety of curricular and extracurricular activities as listed in the BCHA Handbook.

## BCHA BOARD OF DIRECTORS/LEADERSHIP

- Board Members must strive to uphold their commitment to this organization and its members in their words and actions by always presenting the Association and its members in a positive light.
- The Board Members serve as “Elders” of BCHA and BICC and make decisions affecting it.
- Board Members must be committed to God, family, homeschooling, BCHA, BICC, and its members. They must have at least two (2) years homeschool experience with BCHA and have been approved by the current BCHA Board.
- It is preferable that Board Members consist of a husband and wife couple who have one vote between them. All Board members should attend all BCHA board meetings, which occur quarterly.
- The Board will consist of no less than three (3) couples and no more than seven (7).
- Board members are asked to serve a term of at least one (1) complete fiscal year. The BCHA Fiscal Year runs from July 1st through June 30th. Board members may serve consecutive terms by re-confirmation of the BCHA Board.
- Board members may be asked to resign by the BCHA Board if the Board finds the individual or couple lacking in performance of duties.
- The Board must approve any changes to the By-Laws by at least a two-thirds (2/3) majority vote.
- No event will be held or sponsored by BCHA without prior BCHA Board approval.

## FINANCES

- Finances will come from membership dues, donations, and fundraisers.
- Expenditures must have prior consent of the Executive Director and Treasurer before reimbursement can be made.
- Treasurer’s Reports will be made available at BCHA meetings.
- The Treasurer will keep BCHA accounts and checkbooks.
- Executive Director and Treasurer will be the two required signatures.

**B**ASTROP **C**HRISTIAN **H**OME-SCHOOL **A**SSOCIATION

**FAMILY MEMBERSHIP APPLICATION**

**SCHOOL YEAR: 20**\_\_\_\_ **- 20**\_\_\_\_

• [Info@bcha.cc](mailto:Info@bcha.cc) •

**FAMILY INFORMATION** (Parents homeschooling the children)

Last Name (in CAPS) \_\_\_\_\_ Husband \_\_\_\_\_ Wife \_\_\_\_\_

Home Address \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

His phone: \_\_\_\_\_ Her phone: \_\_\_\_\_

His email: \_\_\_\_\_ Her email: \_\_\_\_\_

Referred by \_\_\_\_\_ Fellowship / Church Affiliation \_\_\_\_\_

**CHILDREN INFORMATION** (If needed used back of sheet. List ALL children that will participate in BHCA activities.)

FIRST NAME	SEX	GR. (in Sept)	BIRTH DATE	

**REASONS FOR HOMESCHOOLING**


**EMERGENCY INFORMATION**

Emergency Contact (relationship): \_\_\_\_\_ Phone: \_\_\_\_\_

Family Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

Insurance Co: \_\_\_\_\_ Policy #: \_\_\_\_\_

Name of Family member insured: \_\_\_\_\_

**MEDICAL RELEASE**

I (we) the undersigned parent(s) or guardians of the minor child(ren) named above, do hereby authorize and consent to any medical treatment that may become necessary due to illness or injury while attending a Bastrop Christian Homeschool Association (BCHA) sponsored function. I (we) shall not hold BCHA or any of its members responsible for emergency care, or for any injury that may occur to my child. The undersigned also assumes responsibility of any costs incurred and hereby releases BCHA from any liability therefore.

**SIGNATURE AND LIABILITY PAGE**

I HAVE READ AND AGREE TO ABIDE BY THE FOLLOWING:			
	BCHA Statement of Faith		BCHA Guidelines
	BCHA By-Laws		Medical Release

FIELD TRIPS (Check all that apply.)	
	I give permission for my child(ren) to attend any of the scheduled BCHA-BICC field trips.
	I would like to approve each individual field trip.
	I would like to organize a field trip.

_____ Father	_____ Mother
_____ Student (Middle & High School)	_____ Student (Middle & High School)
_____ Student (Middle & High School)	_____ Student (Middle & High School)

*For more high school students, please use the back of this page.*

Upon receipt of your completed application and fee, you may become a member of the BCHA Google Group, BCHA Google Apps for Education, and the BCHA/BICC Facebook page.

ADMINISTRATIVE USE ONLY			
<b>Ck #</b>			
<b>Date</b>		<b>Board Member Receiving Application</b>	<b>Date</b>